

SAINIK SCHOOL KAZHAKOOTAM TRIVANDRUM

Sainik School P O
Thiruvananthapuram
Kerala – 695 585

SHORT TENDER NOTICE: SUPPLY AND INSTALLATION OF DIGITAL CLASS ROOMS

GENERAL INSTRUCTIONS TO TENDERER:

1.0 DETAILS OF WORKS:

Sainik School Kazhakootam invites tenders for “**Supply and Installation of Digital Class Rooms**”. The number of digital class rooms to be installed will be approximately ten numbers. The requirement may change based on the availability of funds. You are requested to quote the technical and financial details for one class room implementation.

Item No	Item Name & Technical Description
1 (a)	CPU: Processor: Core i3 , HDD: 500 GB, RAM: 4 GB, Keyboard & Mouse (Branded) LED Panel with touch screen (65 inch) Green Board: 6 x 4 inch (optional) UPS: 1 KVA
	OR
1 (b)	CPU: Processor: Core i3 , HDD: 500 GB, RAM: 4 GB, Keyboard & Mouse (Branded) Projector: Short Throw, Min 3000 ANSI Lumens Speakers: 2.1 with installation Kit UPS: 1 KVA Cable: VGA or HDMI Cabinet: Wall Mounting metal cabinet and Lock for housing PC, UPS etc. Green Board: 6 x 4 inch (optional) Interactive white board: USB powered 78 to 80 inch Wall Mounting Kit for Projector
2.	Educational Content for all subjects as per NCERT/CBSE Syllabus from classes 6 to 12.

The digital or smart class room must have the following items apart from the other gadgets you may supply.

The school consider the following options for the implementation of digital class rooms.

1. **Lease / Rent basis:** - The Company will install the digital systems (Hardware & Software) in the selected class rooms for a minimum term of 5 years and take it back after the expiry of the term.

2. **Buy Back Scheme:** - The Company can evaluate the existing hardware of digital class rooms available with the school and quote separately for buy back. The contract period will be minimum 5 years.
3. **Fresh procurement Scheme:** - The Company shall quote the hardware and software cost for installation in new class rooms for a period of minimum 5 years.

2.0 PERIOD OF COMPLETION:

The entire work is required to be completed in all respects within **Six weeks** from the date of issue of the acceptance letter. The company also should bear the cost of any electrical items / fitments required for the installation of the digital class rooms. The work should be completed in all respects within the stipulated period failing which action may be taken by the school administration in terms of the closing the contract.

3.0 PAYMENT:

The payment shall be made only after the successful installation (including training of staff) of the system and user satisfaction certificate.

4.0 EARNEST MONEY DEPOSIT

An Earnest Money Deposit (EMD) of Rs. 10,000/- (Rupees Ten Thousand only) in the form of bank draft drawn in favour of "Principal, Sainik School Kazhakootam" from any scheduled bank payable at Kazhakootam / Thiruvananthapuram.

5.0 FORMATS FOR BID SUBMISSION

For Tender form, see next page.

TENDER FORM

Telephone : 0471 2781400
Fax : 0471 2418790

Sainik School Kazhakootam
Sainik School P O
Thiruvananthapuram
Kerala – 695585

SST/IT/1000/2019

Feb 2019

Tender form No. :

Tender form Fee : Rs. 500/- vide DD No/Receipt No

EMD : Rs. 10,000/- vide DD No.....

PAN No :

GST No :

1.0 GENERAL TERMS AND CONDITIONS:-

Period covered by the tender-From 01 June 2019 to 31 May 2024

- 1.1 Tenders should be sealed and addressed to Principal, Sainik School Kazhakootam, Thiruvananthapuram District, Kerala, Pin-695585. The following words will be written on the cover of the tender "***TENDER FORM FOR SUPPLY AND INSTALLATION OF DIGITAL CLASS ROOMS***".
- 1.2 Tenders will be accepted in the offices of the Admin Officer, Sainik School Kazhakootam, Thiruvananthapuram up to 1 PM on **28 Feb 2019**, and will be opened on same day at 1600 h.
- 1.3 Every correction in the tender should be signed by tenderer failing which the tender is liable to be rejected.
- 1.4 The Principal reserves the right to accept any tender either partially or in full and to reject any or all tenders without assigning any reason.
- 1.5 The acceptance or otherwise of tenders will be communicated to the tenderer in writing. Tenderer / his representative may be present during the opening of the tender.
- 1.6 An Earnest Money Deposit (EMD) of Rs. 10,000/- (Rupees Ten Thousand only) should accompany the tender. Earnest Money Deposit should be in the form of Bank Draft drawn on any scheduled bank payable at Kazhakootam / Thiruvananthapuram, in favour of "Principal, Sainik School Kazhakootam".
- 1.7 The successful tenderer will be required to supply the items mentioned in the schedule latest by **24 April 2019**.

- 1.8 For infringement of the stipulations of the contract, the contractor shall be liable for all losses sustained by the school.
- 1.9 The contract shall not be sublet without the written permission of the Principal.
- 1.10 The school will not be liable to make good any extra expenditure the supplier may incur due to possible change in rules which may be implemented by the Central/ State Government after the tender are submitted. The items should be installed as per supply order at the quoted rates itself.
- 1.11 TDS will be deducted from the bill as per the existing income tax rules.
- 1.12 In the event of any dispute or difference and also in respect of any matter which is not specifically provided for in the tender, the decision of the Principal, Sainik School, Kazhakootam will be final and binding on all parties.
- 1.13 All legal matters are subject to Hon'ble High court of Kerala only.
- 1.14 The tender is to be submitted in this form itself with the name and full address of the tenderer. This paper duly completed by the tenderer in all respects must be returned to the undersigned without tearing any part of it.
- 1.15 The tenderer should be in possession of PAN card and copy of name needs to be enclosed.
- 1.16 The firm needs to enter into a contract with school for a period of 5 years or more as the case may be on a Rs 200/- stamp paper.

2. TECHNICAL TERMS & CONDITIONS:-

- 2.1 The service agreement for the digital class room systems will be for a minimum of five years.
- 2.2 After the five years of service, the school reserves the right to continue/terminate the contract.
- 2.3 The company shall be responsible for the maintenance of the hardware for the entire contract period. Timely updation of the educational content has to be carried out.
- 2.4 The Company shall conduct an evaluation of the functionality of the existing digital class room systems of the school for quoting buy back scheme.
- 2.5 Training will be provided to the school staff after the installation of the system with no additional cost.
- 2.6 When a problem is reported, it has to be attended to and rectified within 48 hrs of reporting.

Admin Officer

I hereby agree to abide by the above mentioned conditions and also agree that in case any damage or loss is caused to the school on account of any failure to fulfill any of the above terms and conditions the same may be recovered from me and my properties both moveable and immovable.

Signature of tenderer

Name :

Date :

Address:

Witness

1. Name :

Address :

Signature

2. Name :

Address :

Signature

FINANCIAL PROPOSAL

S.NO	Mode of Quote	A. Item 1(a) per class Room for Five Years Amount in INR (including GST) GST to be separately mentioned	B. Item 1(b) per class Room for Five Years Amount in INR (including GST) GST to be separately mentioned	C. Item 2 per class Room for Five Years Amount in INR (including GST) GST to be separately mentioned	Total Amount in INR (including GST) GST to be separately mentioned A + C	Total Amount in INR (including GST) GST to be separately mentioned B + C
1.	Lease /Rent					
2.	Buy Back					
3.	Fresh Procurement					

Authorized Signatory

Name

Designation

Name of the Company

Address