



Tele : 0471 2781406  
Fax : 0471 2781409  
Web : www.sainikschooltvm.nic.in  
E-mail : [accts.sskzm@gmail.com](mailto:accts.sskzm@gmail.com)

Sainik School Kazhakootam  
Sainik School - PO  
Thiruvananthapuram - 695585

No.3002/SST/ACCTS

02 Nov 2020

**All Parents**

**PAYMENT OF FEE : 3<sup>RD</sup> INSTALLMENT AND PENDING DUES**

Dear Parents,

1. 3<sup>rd</sup> installment of fees is due on 01 Nov 2020. All parents are requested to remit the due amount latest by 10 Nov 2020 without fail.
2. Parents who have not remitted tuition fee for 1<sup>st</sup> Quarter, 2<sup>nd</sup> Quarter and previous dues are requested to remit the same along with 3<sup>rd</sup> installment of fees by 10 Nov 2020. Schedule of the fees collections is given below:-

<u>Installment Type</u>	<u>Installment Amount</u>	<u>Due Date</u>
(a) Half Yearly (i.e in two installments)	(i) - Rs 40,030/- (ii) - Rs 40,030/-	(At the earliest if not already paid) <b>(By 01 Nov 2020)</b>
(b) Quarterly (i.e, in four installments)	(i) - Rs 20,065/- (ii) - Rs 20,065/- (iii) - Rs 20,065/- (iv) - Rs 20,065/-	(At the earliest if not already paid) (At the earliest if not already paid) <b>(By 01 Nov 2020)</b> (By 01 Jan 2021)
(c) Balance due of Previous Year	- The same to be checked up from school office at <b>0471-2781406</b> between 0830 to 1330h and 1500h to 1700h on any working days.	

3. All parents are intimated to deposit the Tuition Fees for the academic year 2020-2021 and previous dues if any as mentioned above positively through **NEFT / Demand Draft in favour of Principal, Sainik School Kazhakootam payable at Trivandrum. Fees paid through IMPS / Cash will not be accepted.** Bank Account details of this school are given below:-

**Account No** - 1368606153  
**Bank** - Central Bank of India  
**Branch** - Sainik School Kazhakootam  
**IFSC** - CBIN0284158

4. In the event of fees being paid through **NEFT / RTGS**, a proof of transaction in enclosed format is required to be submitted by e-mail to [accts.sskzm@gmail.com](mailto:accts.sskzm@gmail.com) for necessary verification.

5. Any refund on account of scholarship and other grants being received / due from the Central / State Govt will only be credited to the individual account on physical receipt of funds from the concerned department. All scholarships / grants received in the FY 2019-2020 have already been credited to the cadet's account. Any excess amount paid by the parents will be adjusted against the other dues on re-opening of the school and / or will be deducted from the future payments.

6. The details of balance dues on other accounts (Pocket Money, Clothing Charges and Diet Charges) will be intimated later in accordance with the revised curriculum / activities for the academic year 2020-2021.

7. Defence serving persons are required to submit the original service certificate and ex-servicemen are required to submit attested copy of Discharge Book to the school office by **10 Nov 2020** otherwise the name of your ward may not be considered for the **Defence Scholarship** for the academic year 2020-21.

8. All Bihar domiciled students are required to submit Income Certificate from Bihar Govt by **10 Nov 2020** otherwise the name of your ward may not be considered for the **Bihar State Scholarship** for the academic year 2020-21.

9. For necessary action by Parents/Guardian.

Sd/-xx xx xx xx  
(Shelley K Das)  
Lt Col  
Adm Officer  
for Principal

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**CERTIFICATE OF PAYMENT: FEES**

1. Certified that I have deposited Rs \_\_\_\_\_/- (Rupees \_\_\_\_\_  
\_\_\_\_\_ only) on \_\_\_\_\_ (Date) on  
account of fees and allied charges in respect of Roll No \_\_\_\_\_ Name \_\_\_\_\_  
House \_\_\_\_\_ through NEFT / Slip vide **UTR (Unique Transaction Reference)**  
**Number** \_\_\_\_\_ **at** \_\_\_\_\_ **Branch of** \_\_\_\_\_  
**(Bank) with IFSC Number** \_\_\_\_\_.

2. The above amount has been paid towards 1<sup>st</sup>/2<sup>nd</sup>/3<sup>rd</sup>/4<sup>th</sup>/Half Yearly/Annual tuition fee or / and balance dues of previous year by **Shri / Smt** \_\_\_\_\_.

**Date:**

**Roll No** \_\_\_\_\_

**(Signature)**

**(Name of Parent)**