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Sainik School, Kazhakootam  
Sainik School PO  
Thiruvananthapuram- 695585

2055/SST/2020


11 Sep 2020

Parents of New Entrants

**SUBMISSION OF DOCUMENTS**  
**FOR FULFILLING ADMISSION PROCEDURE & SCHOLARSHIP**

1. Ref this office letter of even No. dt 01 June 2020.
2. In view of the situation caused by COVID-19 Pandemic, admissions were processed online and children in merit list were granted admission on submission and verification of certain documents online. Balance documents were intimated to be submitted in original at the time of physical reporting of the child, which was assumed to be two to three months time from 01 Jun 2020.
3. However the situation still remains unchanged and opening of school in this academic year remains uncertain. In this scenario, the need for original documents has become indispensable as the same is necessary for claiming scholarships due to the students from the State/ Central Govt as applicable.
4. In view of the above, all parents are requested to submit the balance documents as mentioned at Para 3 & 8 of letter under ref, in original at the school office physically or by registered post not later than 30 Sep 20.
5. Details of the required documents are also available at the web link <https://www.sainikschooltvm.nic.in/admission>.
6. It is intimated that failure to submit the documents by the said date may lead to non reimbursement of scholarship amount due, if any, for this academic year.



  
(Shelley K Das)  
Lt Col  
Admin Officer  
For Principal